Greetings Class,

 I am CDR Chad Hamm, Director of the Limited Duty Officer and Chief Warrant Officer (LDO/CWO) Academy. Congratulations on your selection and the start of the next chapter of your naval career! I want to take this opportunity to reach out to all of you concerning your arrival at Officer Training Command Newport and provide reporting instructions and amplifying guidance to manage your expectations.

 ***\*\* Schoolhouse is Shifting to Four Weeks Beginning 06FEB23 \*\****

 We are adding an additional week to our course curriculum. The first class to shift to the new four-week requirement is 06FEB23 (Class 23050). Everyone already under orders for the February class and beyond may require an ORDMOD to accommodate the extra week. If unable to meet this requirement, please reach out to the schoolhouse and let us know.

 Regarding lodging, 50 rooms are blocked off for each class. All new accessions reporting to the LDO/CWO Academy are required to make their own reservations directly with Navy Gateway Inns and Suites (NGIS) on board Naval Station Newport by contacting (877) 628-9233, (401) 841-7900, or via www.dodloding.net. As soon as your detailer provides you with your school dates, you should call and make a reservation. Reservations will need to be made no less than two weeks prior to convening. If a student fails to make a reservation within required timeline they **will not be issued a CNA** but will be directed to contact academy staff for arrangements for lodging to be made on base, next to the schoolhouse at King Hall.

 Please read the LDO/CWO Academy website for all other information before contacting the schoolhouse with questions. I appreciate your commitment to service and we look forward to your arrival at the Academy. Stay safe and we will see you soon.

 W/r

 CDR Chad Hamm